

RESTAURANT PARTICIPATION FORM

We are delighted that you have decided to participate in *Hudson Valley Magazine's* Best of Hudson Valley® Party. This year the party is on Thursday, October 15, 2009 from 5:30 PM to 8:30 PM at the Poughkeepsie Grand Hotel in Poughkeepsie, New York.

To confirm your participation, please fill out the information below and return no later than

August 10th, 2009. Forms can be faxed to 914.592.0049.

Only the first 75 winners to respond will be accepted to set up a display.

FOR PUBLICATION WITHIN MAGAZINE

Business name as it should appear in print: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Contact Name(s): _____

It is best to reach me by:

Phone # _____

Fax # _____

E-mail Address _____

Admission Tickets

- Best of Hudson Valley® winners participating in the party will receive a maximum of 3 complimentary admission tickets for staff working at the event or choosing to donate to the Chinese Raffle. Admission tickets will be included in your final exhibitor package to be handed out at the winners walk through on Thursday, October 1, 2009.
- **Additional winner tickets** are available at a 50% discount off the \$40.00 ticket price. The additional winner ticket price is **\$20.00** until October 1st, 2009. To purchase additional tickets, please call our marketing department at 914.345.0601 x146 or fill out the additional ticket form and fax back to us.

SET UP

- As a restaurant **you will be provided with two 6' tables with linen**. You can opt to not use the tables, but you will need to stay within the 8' x 10' space allotted to you.
- In addition to the (2) 6' tables I will need to buy _____ additional tables at \$100.00 each.
- I do not need tables.

ELECTRICITY

Because electricity is costly, please use your discretion when requesting it.

Do you require electricity?

- YES **For what?** _____
- NO **What voltage?** _____

Electricity will be provided at no cost to you but you will be required to **bring your own extension cord, adaptors/power strips** to plug into power source. (a 3 ft. cord is recommended)

GIVEAWAYS / FOOD & BEVERAGE

- We ask that, when possible, you serve samples of your winning product.
- Keep in mind that the party will attract about 1500 guests, we recommend preparing for 500–750 guests.
- The kitchen is NOT available for use. There will be no open-flamed food preparation allowed, so come self-contained.

Please describe what food item you will be providing

GIVEAWAYS / FOOD & BEVERAGE

We ask that, when possible, you serve samples of your winning product. Keep in mind that the party will attract 1500 guests; you should plan to serve samplings for 500-750. The kitchen at Poughkeepsie Grand Hotel will **NOT** be available. You will need to come self-contained and no open flames are permitted.

Please describe what you will be serving:

Food: _____

Beverage: _____

Other Giveaways: _____

OTHER

Do you need disposables?

- Yes
- No

If yes, what will you need us to provide? Check all that apply.

- Forks
- Napkins
- Plates
- Cups
- Spoons

Will you need ice?

- Yes **For What** _____ **? HOW MUCH?** _____ **LBS.**
- No

CHINESE RAFFLE

Are you interested in providing an item for the Chinese Raffle?

- Yes
- No

If yes, please complete the Chinese Raffle form and fax back with your registration

ADDITIONAL REQUIRED FORMS

If you are serving food, beverage, or alcohol please complete and sign the Best of Hudson Valley® Food and Alcohol Guideline Form.

- The facility requires that each vendor provide a proof of insurance for their display

SPECIAL NEEDS OR REQUIREMENTS

We cannot guarantee that we will be able to accommodate all requests but we will certainly try.

Please fax to 914.592.0049 by August 10th, 2009

100 Clearbrook Road, Elmsford, NY 10523
☎ 914.345.0601 ext. 146 fax 914.592.0049
www.bestofhudsonvalley.com